



Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Executive held on Monday 7 March 2022**

1. Date of publication of this summary: 8 March 2022
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None, however items 10 and 13 are not subject to call-in as they relate to notification of urgent action.
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 11 March 2022
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 6 Oxfordshire Plan 2050 Statement of Community Involvement</p> <p>** Please note this report will follow as it is currently being reviewed and finalised **</p> <p>Report of Assistant Director – Planning and Development</p>	<p>Resolved</p> <p>(1) That the adoption of the revised Oxfordshire Plan Statement of Community Involvement (Annex to the Minutes as set out in the Minute Book) be approved and it be noted that the statement will be kept under regular review as the project continues.</p>	<p>The Statement of Community Involvement outlines how the community and stakeholders will be consulted during the preparation of the Oxfordshire Plan.</p>	<p>Option 1: Not to adopt the proposed Statement of Community Involvement. Officers consider the proposed Statement of Community Involvement (SCI) to be robust and appropriate. An SCI is required to meet statutory requirements.</p>	<p>None</p>
<p>Agenda Item 7 COVID 19: Oxfordshire System Recovery and Renewal Framework</p> <p>Report of Chief Executive</p>	<p>Resolved</p> <p>(1) That the Oxfordshire System Recovery and Renewal Framework (Annex to the Minutes as set out in the</p>	<p>Effective partnership working across Oxfordshire has been at the heart of the local system response to the COVID-19 pandemic. As the national and local picture improves, agreeing a joint</p>	<p>Option 1: Do not adopt the joint framework. Rejected: working in partnership will support Cherwell District Council to deliver on its priorities, as set out in the Council's plan.</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Purpose of report</p> <p>This report asks the Executive to support the joint COVID Recovery and Renewal Framework, as set out in Appendix1.</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Adopt the Oxfordshire System Recovery and Renewal Framework, as set out in Appendix1, as the key partnership document guiding joint programme planning beyond the COVID-19 Pandemic period.</p> <p>1.2 Delegate final revisions</p>	<p>Minute Book) be adopted as the key partnership document guiding joint programme planning beyond the COVID-19 Pandemic period.</p> <p>(2) That final revisions to the Oxfordshire System Recovery and Renewal Framework be delegated to the Chief Executive, in consultation with the Leader of the Council, as partnership organisations complete their engagement and decision-making processes.</p>	<p>approach for Recovery and Renewal will set overarching common ambitions for the issues and themes to be worked on together as organisations and the community learn from the pandemic. The framework aims to ensure that Cherwell and Oxfordshire are best placed to recover from the immediate impacts of the pandemic, to support the long-term renewal of communities and places, and enhance our joint impact on national and international challenges.</p>		

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>to the Oxfordshire System Recovery and Renewal Framework to the Chief Executive, in consultation with the Leader of the Council, as partnership organisations complete their engagement and decision-making processes.</p>				
<p>Agenda Item 8 Queen Elizabeth II's Platinum Jubilee</p> <p>Report of Assistant Director Wellbeing</p> <p>Purpose of report</p> <p>Enabling communities across the Cherwell District to celebrate Her Majesty Queen Elizabeth II's Platinum Jubilee</p>	<p>Resolved</p> <p>(1) That a Platinum Jubilee budget to a maximum of £55,000 from reserves be established.</p> <p>(2) That the grant scheme and promotional measures be agreed and to authority to administer the grant</p>	<p>The proposed grant scheme will honour Her Majesty Queen Elizabeth. It will encourage community cohesion and neighbourliness in Cherwell's parishes and urban communities.</p>	<p>Option 1: Consideration has been given to extending eligibility to informal neighbourhood groups. This has not been recommended because the money would be paid over to individuals rather than established, accountable organisations.</p> <p>Option 2: Consideration has been given to</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>by establishing a new small grants scheme.</p> <p>Giving communities in Cherwell sufficient time to get plans in place, including necessary approvals for road closures, temporary event notices and licences.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To establish a Platinum Jubilee budget to a maximum of £55,000 from reserves.</p> <p>1.2 To agree the grant scheme and promotional measures as outlined in the report and to delegate authority to administer the grant scheme, and</p>	<p>scheme and enter the grant agreements be delegated as set out below:</p> <ul style="list-style-type: none"> Decision making: Applications will be assessed by the Healthy Communities Manager, and grant awards made by the Assistant Director Wellbeing, in consultation with the Assistant Director Finance as the s.151 Officer, Lead Member for Health and Wellbeing and Leader of the Council or his deputy. <p>(3) That officers be requested work with</p>		<p>restricting grants to events taking place on the Queen's official Jubilee weekend (02-05 June). Given the work involved in organising an event and the short lead-in times to apply for this grant, it is considered fairer to extend eligibility to events throughout the summer.</p> <p>Option 3: Not to establish a grants scheme to celebrate the Queen's Platinum Jubilee has been rejected as Cherwell usually supports communities to participate in significant Royal events.</p>	

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>enter the grant agreements, as outlined in paragraph 3.2.7 of this report.</p> <p>1.3 To request officers work with colleagues from neighbouring authorities and the Lord Lieutenant's office to coordinate and join up support for communities planning celebrations.</p> <p>1.4 To request officers curate an online gallery of residents' photographs celebrating Cherwell over the reign of Her Majesty Queen Elizabeth II.</p> <p>1.5 To request officers promote the available local and national</p>	<p>colleagues from neighbouring authorities and the Lord Lieutenant's office to coordinate and join up support for communities planning celebrations.</p> <p>(4) That officers be requested to curate an online gallery of residents' photographs celebrating Cherwell over the reign of Her Majesty Queen Elizabeth II.</p> <p>(5) That officers be requested to promote the available local and national funding streams through a co-ordinated communications plan</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>funding streams through a co-ordinated communications plan and dedicated webpage with links to the Department of Levelling Up, Housing and Communities information.</p>	<p>and dedicated webpage with links to the Department of Levelling Up, Housing and Communities information.</p>			
<p>Agenda Item 9 Monthly Performance, Risk and Finance Monitoring Report</p> <p>Report of Assistant Director of Finance and Head of Insight and Corporate Programmes</p> <p>Purpose of report</p> <p>This report summarises the Council's Performance, Risk and Finance monitoring positions as at the end of</p>	<p>Resolved</p> <p>(1) That the monthly Performance, Risk and Finance Monitoring Report be noted.</p> <p>(2) That the proposed changes in use of reserves as set out in the annex to the Minutes (as set out in the Minute Book, appendix 7 to the report) be approved.</p>	<p>This report provides an update on progress made during January 2022, to deliver the Council's priorities through reporting on Performance, Leadership Risk Register and providing an update on the Financial Position. The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis. Executive is</p>	<p>Option 1: This report illustrates the Council's performance against the 2021-22 Business Plan. Regarding the monitoring aspects of the report, no further options have been considered. However, members may wish to request that officers provide additional information. Regarding the recommendation to approve changes in use of reserves, members could</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>January 2022.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the monthly Performance, Risk and Finance Monitoring Report.</p> <p>1.2 To approve the proposed changes in use of reserves at Appendix 7.</p> <p>1.3 To approve the revised fees and charges schedule at Appendix 8.</p>	<p>(3) That the revised fees and charge schedule as set out in the annex to the Minutes (as set out in the Minute Book, appendix 8 to the report) be approved.</p>	<p>recommended to agree a change in the use of reserves in accordance with the Council's Reserves Policy and to agree the revised Con29 Fee for 2022/23 as set by Oxfordshire County Council.</p>	<p>choose not to reject the change of use, however, the request is in accordance with the councils Reserves Policy and within existing budgets. If members chose not to agree to the changes in transfers to reserves then this would mean resource would need to be found for these projects separately in future years.</p>	
<p>Agenda Item 10</p> <p>Notification of Decisions taken by Chief Executive under Urgency Powers</p> <p>Report of Assistant Director – Growth and Economy and Assistant Director of Finance</p>	<p>Resolved</p> <p>(1) That the urgent decision taken by the Chief Executive to approve the adoption of the Council's Additional Restrictions</p>	<p>In line with the Constitution, this report is informing Executive of two decision which were taken by the Chief Executive under urgency powers.</p>	<p>Option 1: Not to note the report. This is not recommended as the urgent action has been taken and it is a constitutional requirement for it to be reported to Executive</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Purpose of report</p> <p>To inform the Executive of two decisions taken under urgency powers by the Chief Executive regarding (i) the approval of the adoption of the Additional Restrictions Grant policy 2022; and (ii) the defrayal of residual Additional Restrictions Grant funding to OxLEP.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the urgent decision taken by the Chief Executive to approve the adoption of the Council's Additional Restrictions Grant policy 2022 (Appendix 1).</p> <p>1.2 To note the urgent</p>	<p>Grant policy 2022 be noted.</p> <p>(2) That the urgent decision taken by the Chief Executive regarding the transfer of residual Additional Restrictions Grant funds to OxLEP be noted.</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>decision taken by the Chief Executive regarding the transfer of residual Additional Restrictions Grant funds to OxLEP (Exempt Appendix 2).</p>				
<p>Agenda Item 13 Notification of Decisions taken by Chief Executive under Urgency Powers - Exempt Appendix</p>	<p>Resolved</p> <p>(1) That the exempt appendix be noted.</p>	<p>As set out under item 10</p>	<p>As set out under item 10</p>	<p>None</p>